

THIRD SECTOR AND COMMUNITIES CPP STRATEGIC GROUP

Minutes of meeting held at Council Chambers, Kilmory, Lochgilphead
At 10.00am on Wednesday 24th February 2016

Present:

Argyll and Bute Council: Cllr Robin Currie (Chair), Arlene Cullum, Rona Gold
Argyll and Bute TSI: Glenn Heritage
Scottish Fire and Rescue: Alex Purdie

In attendance: Rebecca Stokes (minutes)

<p>1. Welcome and Apologies Cllr Currie welcomed everyone to the meeting. <i>Apologies:</i> Lorna Elliott, Colin Fulcher, Jeannie Holles, Mary Louise Howat, Martin Turnbull, Anna Watkiss (Argyll and Bute Council); Alistair McLaren (Argyll and Bute TSI); Lana Stewart (Police Scotland); Alison Hardman (NHS Highland); David Cowley, James Hymas, William MacDonald (Scottish Fire and Rescue); Kirsten Logue (Highlands and Islands Enterprise).</p>	
<p>2. Minutes of Meeting 24 November 2015 Item 4 – minutes were amended from ‘Approximately 3,000 organisations are registered members of the TSI.’ to ‘Approximately 2,600 organisations and over 4,000 are registered members of the TSI.’ The minutes were subsequently agreed as accurate.</p>	
<p>3. Matters Arising <u>Item 3 – Matters Arising</u><ul style="list-style-type: none">• The FAQ sheet from Stephen Whiston has still not been received following his update at the June meeting. Glenn informed that she had information that could be circulated on H&SC. It was agreed this would be more relevant.• Martin Turnbull, Youth Services Manager, and Jeannie Holles, Adult Learning and Literacies Manager, are keen to attend Third Sector and Communities meetings but were unable to attend this meeting. Jeannie wishes to give a presentation at the next meeting on Adult Learning and Literacies.<u>Item 5 – ABAN presentation</u><p>Samantha Quarton has passed details of ABAN to Morag Brown.</p><u>Item 7 – Communications and Website</u><ul style="list-style-type: none">• Rona is still waiting to hear from Judy regarding a link to the community support pages on the homepages.• All other actions under this item were actioned.• With regards to partner websites, the Community Support pages have links to most partner websites. The new TSI website is currently under construction. There is also a Young Entrepreneurs website (http://www.ayebiz.org).• It was agreed to have partner websites as a standing item on future agendas.<u>Item 9 – Planning Our Future</u><p>The timescale was too tight to be able to provide feedback to communities on the consultation before budget decisions were made.</p></p>	<p>GH</p> <p>RS</p>
<p>4. Partner Updates <u>Projects and Renewables – Social Enterprise Team</u><ul style="list-style-type: none">• Arlene talked to the update, including details on the Suppliers Open Day, the Hinterland Project, and the presence of the Long Distance Routes Group at the Sailing, Cycling, Running and Outdoor Pursuits Show.• With regard to challenges, the team is due to be reorganised and divided into east and west teams.• Arlene will pass details on the Suppliers Open Day and the Hinterland Project to</p>	<p>AC</p>

<p>Rona for inclusion in the CPP fortnightly bulletin.</p> <p><u>Third Sector Interface</u></p> <ul style="list-style-type: none"> • The TSI are currently working with the SCVO on two pieces of work: digital and social media training (dates will be advertised), and a community asset mapping exercise in conjunction with Edinburgh Napier University. • European Structural Fund (ESF) – All TSIs in the Highlands and Islands have been asked if they would like to form a consortium to put in single bid for ESF funding. Argyll and Bute TSI are currently considering whether to take this forward. • Solution Focused Workshop on Transport – tenders for consultants to organise the event have been returned and a decision will be made in the next few weeks for the event in May/June. This is funded through Health and Social Care and will look at community transport needs, and formulate a plan on how to improve transport provision in the future. Glenn to circulate tender for information. It was agreed for Pippa Milne, SOA lead on Infrastructure, to be kept informed on details of this event. • The newly-appointed TSI board are looking to organise a Third Sector conference to be held in May/June, with the proposal of an evening event, provision of accommodation, and an all-day event the following day. It was agreed to look at the inclusion of the postponed funding event into this event (see Item 7). • The Volunteer of the Year Awards will be held in September. <p><u>Scottish Fire and Rescue</u></p> <ul style="list-style-type: none"> • It is hoped that the Fire and Rescue service can be promoted through the Third Sector and Communities group. <p><u>Community Development</u></p> <ul style="list-style-type: none"> • Rona talked to the update. Due to Service Choices, the Community Development Manager post will be removed from the service structure, which will impact the support to the Third Sector and Communities group. This led to a discussion on the role of the group (see Item 8). <p><u>NHS Highland</u></p> <ul style="list-style-type: none"> • The update was circulated prior to the meeting. <p><u>Digital Infrastructure</u></p> <ul style="list-style-type: none"> • The update was circulated prior to the meeting. • Due to reorganisation, Anna Watkiss will no longer be the contact for digital infrastructure. 	<p>GH</p>
<p>5. Financial Inclusion Project Update</p> <p>An update from the Big Lottery Fund was circulated prior to the meeting. The project is delayed until a funding agreement has been received from the Scottish Government. Rona to speak to Gordon Wales, Director of Financial Management, Scottish Government, for an update on European Funding availability. It was suggested that Ishabel Bremner, Economic Development Manager, Argyll and Bute Council, also be involved.</p>	<p>RG</p>
<p>6. LEADER Update</p> <p>An update from LEADER and the Fisheries Local Action Group (FLAG) was circulated prior to the meeting. The project is delayed until guidance has been received from the Scottish Government. Arlene to ask Mary Louise Howat if the FLAG is running to a different timetable from the LEADER programme.</p> <p><i>[Post meeting note: Mary Louise provided the following update: The FLAG process will be completely different from the LEADER process – a different LAG and different strategy (even though both strategies are encompassed within one document). We don't have a launch date yet for the FLAG – like with the LEADER</i></p>	<p>AC</p>

<p>programme, we don't yet have the application form, guidance etc. The first joint FLAG meeting (joint with Ayrshire) has been postponed and will no longer take place on 1st March 2016. A new date will hopefully be confirmed early next week [w/c 29th February].]</p>	
<p>7. Event Planning – report from sub-group A report from the sub-group regarding the proposed funding event was circulated prior to the meeting. Due to the unavailability of a number of speakers, the event has been postponed and will no longer take place in this financial year. It was agreed that the sub-group have an input into the TSI's Third Sector event, and GH considers with the TSI Board the potential of combining funds and resources to make a larger event. It is hoped that the Community Planning and Community Development team will have funds to support an event in the next financial year.</p>	GH
<p>8. What's important for the Third Sector? Discussion The discussion included the points made under the following categories. <u>What information is do the Third Sector want?</u></p> <ul style="list-style-type: none"> • The recurrent themes for guidance sought by the Third Sector tend to be funding, partnership agreements, and governance. • However unless the Third Sector seek information, it is difficult to ascertain what is required. It is also difficult to engage with Third Sector organisations that are not actively engaged with partners and/or are limited by digital challenges. <p><u>Events/Training – how to make these work for communities:</u></p> <ul style="list-style-type: none"> • Advanced planning and marketing help make events/training successful. • National agencies don't always give a lot of notice, or may inform the wrong people, so a co-ordinated approach between partners is required. • May need to offer travel/accommodation costs to include people from the islands. • Does the Third Sector offer training that partners could attend? <p><u>Role of the Third Sector and Communities Group:</u></p> <ul style="list-style-type: none"> • The Third Sector and Communities group is the only thematic group that still sits under the CPP, but it's not linking in to it strategically. • The group used to have a plan which illustrated how partners could work together to achieve outcomes. • If group is going to be feed strategically into the Management Committee, the agenda would need to reflect this. • The group could solely focus on events and training, where monthly updates on events/training are circulated, outlining progress and challenges to be discussed at meetings. <p><u>Actions:</u></p> <ul style="list-style-type: none"> • RG and RS to put together a list of events happening, who the lead is to circulate to group so people can link in. • RG will reflect on comments made regarding the role of the group and will prepare a draft proposal which will be circulated to the group for approval before being taken to the CPP Management Committee. Once agreement has been obtained from both the Third Sector and Communities group and the Management Committee, the next format would be in place for the next meeting in May. 	RG/RS RG
<p>9. AOCB The Economic Forum have published their report, which can be downloaded here: http://www.argyll-bute.gov.uk/economic-forum-report.</p>	
<p>10. Date of next meeting Tuesday 24th May 2016 – Council Chambers, Kilmory at 10am</p>	